



Dixie County Building & Zoning Department

387 SE 22nd Ave
P.O. Box 2610
Cross City, FL 32628
(352)498-1236
(352)498-1286 fax

ROOFING PERMIT APPLICATION

OWNER'S NAME: _____

ADDRESS OF PROPOSED WORK: _____ ZIP CODE: _____

PARCEL NUMBER: _____ DATE: _____

EXISTING BUILDING TYPE: _____

TOTAL SQ. FT. OF ROOF AREA TO BE COVERED: _____

JOB VALUATION: \$ _____

WIND BORNE DEBRIS AREA YES NO If yes, Property Appraiser Assessment Value of Structure _____

ROOF-OVER* YES NO ROOF PITCH _____
* New roof applied over existing roof

TYPE OF ROOF: OTHER ASPHALT SHINGLES BUILT UP METAL

OTHER-PLEASE DESCRIBE: _____

Note: New, Renovations and Additions – included with Building Permit

Roofing - Residential

PRODUCT APPROVAL #'s

Roofing - Commercial

ROOFING CONTRACTOR: _____

PLEASE PRINT: Name of Active License Holder

License #

CONTRACTOR OF AUTHORIZED AGENT SIGNATURE: _____

IF SIGNED BY AUTHORIZED AGENT, PLEASE PRINT NAME: _____

E-MAIL ADDRESS: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE: () _____ FAX: () _____

APPROVED

Roofing must be secured with six (6) nails per shingle.



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OWNER/BUILDER AFFIDAVIT DISCLOSURE STATEMENT F.S. 489.103 (7) EXEMPTIONS

State law requires construction to be done by licensed contractors. You have applied for a permit under an exemption to that law. The exemption allows you, as the owner of your property, to act as your own contractor even though you do not have a license. You must provide direct, on-site supervision of the construction yourself. You may build or improve farm outbuildings, a one-family or two-family residence for your use and occupancy. You may also build or improve a commercial building at a cost not exceeding \$75,000.00 as long as it is for your own use or occupancy. You may not build or improve said structures for the purposes of selling or leasing that building. If you sell or lease a building you have built or improved within one year after construction is complete, then a presumption is created that it was built or improved for sale or lease, which is a violation of this exemption. You may not hire an unlicensed person to act as your contractor or to supervise people working on your building; it is your responsibility to make sure that people employed by you have licenses required by state law and by county or municipal licensing ordinances. You may not delegate the responsibility for supervising work to a licensed contractor who is not licensed to perform the work being done. Your construction must comply with all applicable laws, ordinances, building codes, and zoning regulations.

Initial _____

I understand that the building official and inspectors are not there to design or give advice on how to meet the minimum code.

Initial _____

I understand that as an owner-builder that any contract disputes with sub-contractors and T. must be handled in a civil court with the advice of an attorney. This department -will not mitigate any contract disputes.

Initial _____

I understand that if I compensate any person or company for work performed they are required to be licensed in this jurisdiction. If for some reason they do not possess a license, I may be responsible and liable for the cost of the license.

Initial _____

I understand that if any person that is unlicensed and. uninsured gets injured on my construction project - they may be entitled to workmen's compensation. I could be held liable for al] doctor, lawyer and related medical cost, which could include loss of wages during recovery from their injury.

Initial _____

To qualify for this exemption under this subsection, an owner must personally appear and sign the building permit application and initial the above.

Initial _____

I hereby acknowledge that I have read and understand the above disclosure statement and that I further understand that any violation of the terms of the owner/builder exemption shall be reported by me Building and Zoning Department to the Florida State Department of Professional Regulation. Signed and acknowledged on this ____ day of _____, 20__.

Owner/Builder Signature

STATE OF FLORIDA
COUNTY OF

The foregoing instrument was acknowledged before me this ____ day of _____, 20__ by _____ who is personally known____ to me, or who has produced _____ as identification.

Signature of Notary
Title: Notary Public

Type or Print Name of Notary
Commission Number _____

(SEAL)

Notice of Commencement

Permit Number _____
Parcel Number _____

State of Florida
County of Dixie

THE UNDERSIGNED HEREBY gives notice that improvement(s) will be made to certain real property, and in accordance with Chapter 713, Florida Statutes, the following information is provided in this Notice of Commencement.

1. Description of property: _____
 - a. Street (job) Address: _____
2. General description of improvement(s): _____
3. Owner information or lessee information if the lessee contracted for the improvement:
 - a) Name and address: _____
 - b) Interest in Property: _____
 - c) Name and address of Fee Simple Titleholder (if other than owner listed above): _____
4. Contractor Information:
 - a) Name and Address: _____
 - b) Phone: _____ Fax (optional): _____
5. Surety (if applicable, a copy of the payment bond is attached)
 - a.) Name and address: _____
 - b) Amount of bond \$: _____
 - c) Phone: _____
6. Lender
 - a) Name and address: _____
 - b) Phone: _____
7. Persons within the State of Florida designated by Owner upon whom notices or other documents may be served as provided by Section 713.13(1)(a) 7., Florida Statutes:
 - a) Name and address: _____
 - b) Phone: _____ Fax (optional): _____
8. In addition to himself, Owner designates the following person(s) to receive a copy of Lienor's Notice as provided in Section 713.13(1)(b), Florida Statutes.
 - a) Name and address: _____
 - b) Phone: _____
9. Expiration date of notice of commencement (the expiration date is one (1) year from the date of recording unless a different date is specified.) _____, 20____

WARNING TO OWNER: ANY PAYMENTS MADE BY THE OWNER AFTER THE EXPIRATION OF THE NOTICE OF COMMENCEMENT ARE CONSIDERED IMPROPER PAYMENTS UNDER CHAPTER 713, PART I, SECTION 713.13, FLORIDA STATUTES, AND CAN RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR AN ATTORNEY BEFORE COMMENCING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT.

Under penalty of perjury, I declare that I have read the foregoing notice of commencement and that the facts stated therein are true to the best of my knowledge and belief.

(Signature of Owner of Lessee, or Owner's or Lessee's Authorized Officer/Director/Partner/Manager)

(Print Name and Provide Signatory's Title/Office)

The foregoing instrument was acknowledged before me this ____ day of _____, 20____ (year) by _____ (name of person) as _____ (type of authority, e.g. officer, trustee, attorney in fact) for _____ (name of party on behalf of whom instrument was executed).

Notary Signature: _____

Personally Known: _____

Print Name: _____

ID Produced: _____